

AGENDA – MEETING WITH THE CHILDREN’S RIGHTS TEAM

This meeting takes place after the school administrator has formed the Children’s Rights Team. The RRS Facilitator will meet with the Children’s Rights Team to accomplish the following:

1. Review the responsibilities and expectations outlined on the **Letter of Understanding** (page 42) and sign two copies.
2. Decide on a communication structure (e.g. RRS Facilitator email all members or just the main contact). Determine who the main contact is for the team. Collect and exchange all contact information for members of the Children’s Rights Team including the RRS Facilitator on the **CRT Email Contact List**.
3. Review the Rights Respecting Schools initiative and the Rights Respecting Schools: Toolkit for Canadian Schools focusing on **Section 2: Steps to Becoming a Rights Respecting School** (pages 25-172).
4. Review the Rights Respecting Schools Workshop Series outlined in **Booklet 4: Step 4 – Receive Workshop Training** (pages 101-105). Set times and dates for the workshops.
5. Review the **Rights Respecting Schools Assessment Process** (pages 31-32). Review the tools in **Booklet 3: Step 3 – Conduct Initial Assessment** (pages 43-99).
6. Review **Conducting the Initial Student Survey** (page 59) and **Conducting the Student Workshops** (page 70) in **Booklet 3**. Determine how students will be chosen for the Student Workshops. Set dates for the Student Surveys and the Student Workshops.
7. Decide on a meeting schedule for the year.
8. Review the **Principles for Ethical Reporting on Children** (pages 64-65) and the **Consent, Waiver and Release** (page 66) in **Booklet 3**. Discuss the process for collecting and submitting the waivers.
9. Receive the **Rights Respecting Schools Media Kit**. Reminder that any media coverage of the Rights Respecting School initiative at the school must be reported to the RRS Facilitator. If possible, a copy of the coverage should be shared.
10. Discuss the **Rights Respecting Schools Web Site** (rightsrespectingschools.ca) and tour it online. Obtain the password from the RRS Facilitator for access to the RRS School resources on the site. Explain that any resources a school may need in addition to the toolkit can be found on this site.

Rights Respecting Schools Web Site Password for Access to RRS School Resources:

Password	
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