

RIGHTS RESPECTING SCHOOLS – LETTER OF UNDERSTANDING

The RRS Facilitator will:

- Travel to deliver the *Rights Respecting School Workshop Series*
- Travel to and co-facilitate two *Student Workshops* (optional)
- Provide support during the Initial and Follow-Up Rights Assessments
- Provide teaching resources and support materials
- Be available for questions, support and direction by phone or email
- Ensure UNICEF Canada's policy on Ethical Reporting on Children is upheld

School will:

The school administrator will:

- Ensure the school will only refer to themselves as “on the journey to becoming a RRS” until they have received formal recognition as a Rights Respecting School
- Ensure the school will no longer refer to themselves as a RRS if they are not completing the annual cycle to renew their status as a RRS
- Organize a *Children's Rights Team (CRT)*
- Arrange with the RRS Facilitator dates, times and locations of workshops
- Review the Initial and Follow-up *Administrator Survey* with the RRS Facilitator
- Review the *RRS Action Plan* and the *RRS Action Plan Review* with the RRS Facilitator
- Notify the RRS Facilitator of any materials produced and disseminated by the school which indicate it as being a Rights Respecting School
- Notify the RRS Facilitator if any member of the school community delivers a presentation or workshop about the Rights Respecting School initiative at a conference, seminar, etc.
- Speak with the school board (or arrange a meeting) to discuss policies on collecting data on students
- Consider joining the *Friends of Rights Respecting Schools (FRRS)*

The Children's Rights Team will:

- Collect necessary materials before each workshop
- Facilitate the *Student Workshops* with support from the RRS Facilitator (if possible)
- Conduct the Initial and Follow-Up *Student Surveys*
- Have student permission forms signed for student surveys and student workshops
- Ensure all staff complete and submit the Initial and Follow-Up *Staff Survey*
- Complete the *RRS Action Plan* and the *RRS Action Plan Review*

RRS Facilitator

School Administrator

Date

Date